

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex.

Gen. Orgs. HCO POLICY LETTER OF APRIL 7, 1961
HCO Secs.
Assoc. Secs.
Dc of P.
Do not Re-mimeo

EXAMINATIONS OF ACADEMY STUDENTS TO BE DONE BY DIRECTOR OF PROCESSING

HCO herewith delegates its examination functions of HASI Academy students to the Director of Processing, and whatever auditors the Director of Processing may assign to assist.

This means that the HCO Board of Review functions are delegated to the Director of Processing.

HCO Area Secretary or Continental Secretary may at any time re-examine any student, but unless re-examination is undertaken the examination of the Director of Processing, or his or her staff, shall be final. In the event of re-examination the examination given directly by HCO shall be final.

Irrespective of the curriculum taught in the Academy at the level of HPA/HCA, the examination of anyone for an HPA/HCA examination shall cover only and precisely the following points:

ORAL:

The student candidate for HPA/HCA shall be orally examined on each of the following points:

- Communication Course TRs.
- Upper Indoc. TRs.
- Knowledge of the E-Meter.
- Knowledge of the CCHs 1 to 4, and their proper use.

WRITTEN:

- Knowledge of the Model Session.
- Knowledge of each basic process used in the rudiments.
- Knowledge of the Axioms.
- Knowledge of the Tone Scale.
- Knowledge of the six types of Processor.
- Knowledge of an Assist.
- Knowledge of the Auditor's Code.
- Knowledge of the Code of a Scientologist.
- Knowledge of the twenty or more parts of the Anatomy of the Mind.
- Knowledge of HCO functions.
- Knowledge of HASI functions.

INTENDED CLEARING SCIENTOLOGIST

- or P. Sen.
- or Special Events Course
- or Permanent Staff Auditor.

ORAL:

- Knowledge of the E-Meter
- Knowledge of the TRs 0 to 10
- Knowledge of E-Meter Actions on Assessment.

WRITTEN:

- Knowledge of the Model Session
- Knowledge of Havingness and Confront Processes
- Knowledge of the Pre-Hav. Scale
- Knowledge of SOP Goals
- Knowledge of definitions of Release and Clear
- Knowledge of Auditors Code
- Knowledge of the Code of a Scientologist

HUBBARD PRACTICAL SCIENTOLOGIST:

Examination of Hubbard Practical Scientologist shall be done by the Director of Training only, and the Certificate shall be issued as a result of eight weeks training without repeat weeks and on a mild examination.

However, the record must be kept in the Training Department and if the person

Continued.....

- 2 -

becomes a candidate of HPA/HCA level those weeks flunked earlier must be repeated.

To obtain his HPA/HCA an HPS must complete his or her Extension Course, must serve in the Central Organization in some capacity, paid or unpaid, for upwards of three months and must show that he can produce good results on cases.

If a Hubbard Practical Scientologist is to be employed as a Staff Auditor, he must have passed the above examination given by the Director of Processing, for the level of HPA/HCA.

Certification of Hubbard Practical Scientologist is done on the representation of the Director of Training only.

CERTIFICATE PREPARATION:

Certificates are still prepared and issued by HCO Area Soc, no matter who does the examination.

The above assignment of HCO Board of Review functions to the Director of Processing apply to student examinations only, and do not apply to Release and Clear examinations, and this delegation shall be effective at once.

The examination outlined above shall be effective 15th June 1961, and until that time students shall be examined on the technology on which they have been trained. The Director of Training should readjust his curriculum in ample time to meet the above requirements.

L. RON HUBBARD.

LRH:jl
 Copyright (c) 1961
 by L. Ron Hubbard.
 ALL RIGHTS RESERVED.